

WOLVERHAMPTON CCG

Governing Body Meeting, Tuesday 8th March 2016

Agenda item 8a

Title of Report:	Core Standards Assurance - Emergency Preparedness, Resilience and Response (EPRR)
Report of:	Mike Hastings, Associate Director of Operations
Contact:	Andy Smith, EPRR Lead & Mike Hastings, Associate Director of Operations
Governing Body Action Required:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
Purpose of Report:	To give the Governing Body assurance that the CCG is compliant with EPRR requirements
Public or Private:	Public
Relevance to CCG Priority:	Planning
Relevance to Board Assurance Framework (BAF):	
<ul style="list-style-type: none"> • Domain 1: A Well Led Organisation 	Resilient plans are in place for EPRR
<ul style="list-style-type: none"> • Domain 4: Planning (Long Term and Short Term) 	The CCG and its peer organisations are aware of and assured by one another's EPRR plans.



1. BACKGROUND AND CURRENT SITUATION

- 1.1. Whilst designated a Category 2 responder, with limited responsibilities, by the Civil Contingencies Act 2004 (CCA), CCGs have a far wider role, and responsibilities, as identified by the NHS England EPRR Framework and NHS England EPRR Core Standards. The Core Standards assessment template requires all NHS organisations to assess EPRR compliance on a RAG (Red; Amber; Green) traffic light basis, with accompanying evidence and narrative.
- 1.2. Whilst the NHS England EPRR Framework specifically details roles and responsibilities WCCG also has a requirement to be compliant with the NHS England EPRR Core Standards and submit an annual self-assessment to NHS England.
- 1.3. A report was brought to the Governing Body in July 2015 which outlined the robust EPRR plans in place for the CCG. This report is to give assurance that those plans are in place and have been strengthened through more robust governance and additional EPRR training for staff.

2. MAIN BODY OF REPORT

- 2.1.1 WCCG entered into a formal arrangement with the Public Health department at Wolverhampton City Council, to access 0.5 WTE resource. The EPRR Lead has been on planned sick leave since December 2015 but the robust plans in place have not been affected by this absence due to forward planning and being ahead of the curve with EPRR requirements.
- 2.2. The WCCG 2015 EPRR self-assessment, contained at Appendix 1, summarises the preparedness against 38 specific standards with an additional 4 specific to pandemic influenza. The WCCG 2015 EPRR Core Standards self-assessment shows the following:

RAG Rating	EPRR Core Standards	Pan Flu Core Standards
Red	N/A	N/A
Amber	6	2
Green	32	2

- 2.3. The strategic EPRR priorities outlined for 2015/16 are complimentary to the amber areas of compliance with a specific concentration of business continuity planning and a CCG specific EPRR training package. These form the basis of an EPRR work program presented to the Operations Board.



- 2.4. The CCG has delivered specific training to key identified individuals and so has increased the Green rated elements of the standards since the last report.
- 2.5. The recently appointed Associate Director of Operations is substantively recognised as the Accountable Emergency Officer for the CCG – this strengthens the governance arrangements for EPRR for the CCG.
- 2.6. A further review of the Core Standards will be carried out as a priority in early March 2016 with a view to preparing for the next submission to NHSE in June/July 2016. It is proposed that a further report is presented to the Governing Body following this review.

3. RISKS AND IMPLICATIONS

Key Risks

- 3.1. Whilst the EPRR Core Standards is important it doesn't capture the entire EPRR agenda. In addition to the work detailed above work is being delivered around the Prevent agenda, urgent care support and crisis communications.
- 3.2. The overall aim is to ensure WCCG is a resilient and capable organisation that plans to deliver over and above minimal compliance standards and embed resilience across its service delivery area.
- 3.3. The loss of the EPRR Lead presents a small risk to the review of the standards although prior planning of this leave mitigates this.

Quality and Safety Implications

- 3.4. At the present time WCCG is well placed in terms of its level of preparedness and planning and compares favourably amongst other CCGs in the NHS England locality area.

Legal and Policy Implications

- 3.5. Failure to progress would leave WCCG exposed both in terms of compliance and also in its key role in managing the local health economy, as the commissioning organisation, and, in extremis, as the tactical tier for supporting NHS England in a major incident environment.

4. RECOMMENDATIONS

- **Receive** and **discuss** this report.
- **Note** the action being taken.



Name: Mike Hastings
Job Title: Associate Director of Operations
Date: 24/02/2016

ATTACHED:

EPRR Core Standards Update



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/a	
Public/ Patient View	N/a	
Finance Implications discussed with Finance Team	N/a	
Quality Implications discussed with Quality and Risk Team	N/a	
Medicines Management Implications discussed with Medicines Management team	N/a	
Equality Implications discussed with CSU Equality and Inclusion Service	N/a	
Information Governance implications discussed with IG Support Officer	N/a	
Legal/ Policy implications discussed with Corporate Operations Manager	N/a	
Signed off by Report Owner (Must be completed)	M Hastings	24/02/2016

